



TRAIN THE TALENT
DIMINISH THE DISABILITY

295 E Yale Loop
Irvine, CA 92604
t. 714.778.4440
hope4arts.org

Volunteer Job Description – Event Support

HOPE Center for the Arts transforms the lives of our students by delivering arts programming with complementary life skills training. We do this by providing opportunities for community integrations, artistic expression, access to community/public art performances and exhibitions, strengthening social skills, increasing self-advocacy and independence with a person-centered approach, and much more.

Reports to:

The Program Manager

Qualifications

- Must be 18 years old or older.
- Be fully vaccinated for COVID-19, proof of vaccine required (two shots, one booster)
- Able to volunteer 2 to 10 hours per week, M-F between 7:30 am and 3:30 pm
- High interest in the student population.

Responsibilities

- Help with fundraising events, concerts, exhibitions, and other special events by
 - Assisting with set-up including exhibitions, concert seating and the stage, the HOPE store, signage, decorations, etc.
 - Assisting with event operations which includes manage the auction and raffle, person the HOPE Store, distribute programs, help with wayfinding, etc.
 - Assisting with breakdown and cleanup

4/25/23 MR